Citizen Charter

1	Name of the Member Secretary	Shri Rajanna S L- Member Secretary
2	Jurisdiction	Local Planning Area (LPA) of Bengaluru Mysuru Infrastructure Corridor Area Planning Authority (BMICAPA)
3	Interviews	3.00 to 5.30 pm
4	Master Plan Sanctioned Details	NaaAaEe 75 BemRuPra 2003, Bangalore, Date: 12.02.2004
5	Services Provided to the citizens	1. Preparation of master plan for Bangalore Mysore Infrastructure Corridor Area Planning Authority LocalPlanning Area. 2. Providing Technical Opinion for Building Permission cases received. 3. Providing technical Opinion for conversion of Agricultural lands to Non Agricultural use 4. According Sanctions to Layout plans
6	List of Documents to be Submitted for N.A conversion opinion	1. Sale deed/ partition deed, Latest EC form no-15 and 16, 2. Latest copy of Records of right (RTC), Copy of Mutation or Khata certificate, land acquisition details if any, 3. Survey sketch (showing all-round dimensions), village map, akarband, duly certified by competent Authority, 4. Approach road details (viz. classification of Road, width, etc.) Note: N.A Conversion opinion proposals shall be received from concerned Revenue Authority only
7	List of Documents to be Submitted for sanctioning of layouts	1. Key plan showing location of site with reference to public roads and land marks etc. 2. Site Plan with existing topographical features, survey numbers and dimensions of all segments of the site. The site plan shall bear direction of north point, names of streets and width abutting the site. 3. Contour Plan at 0.5 metre interval. 4. Proposed Layout Plan showing the roads, dimension of all plots, parks, open spaces and civic amenities. 5. The plans showing the surface drains, UGD system including SDU's/STP's, water supply and electrical lines etc. 6. Project report, which includes proposals for sewage treatment, plant/sewage disposal unit, water treatment, Rain water

		harvesting and solid waste disposal. 7. Katha, Encumbrance Certificate 8. Conversion order from the Revenue Authorities under Section 95 of the Karnataka Land Revenue Act. 9. Up to date tax paid receipts. 10. Title Deed. 11. Original dimensioned survey sketch duly certified by competent authority.
8	Fees to be Remitted for layout approval.	1. Scrutiny fee Rs. 1000/- upto 1000sqm& above 1000 Sqm. of Rs. 1 2. Modification Fee Rs. 500/- upto 1000 Sqm.& above 1000 Sqm. of Rs. 0.5 3. Fees As per section 18 of K.T.C.P Act 1961 and Karnataka Planning Authority Rules 2020 and 2021